

The bursary offers financial support to students, who are in full or part-time **further education** and are encountering financial barriers to learning. It is funded by the Education Funding Agency (EFA) for 16-18 students or the Skills Funding Agency (SFA) for over 19 students. The total fund for this academic year is allocated by the government and will be distributed where need is greatest. However the College strives to support all appropriate students and consider applications throughout the academic year if unforeseen hardship arises. Our funds offer financial support to students who are in full or part-time **further education** and are encountering financial barriers to learning.

Which schemes do we operate?

The College administers the following schemes

- Guaranteed Bursary for vulnerable students in the 16-18 age range
- Discretionary Bursary for students in the 16-18 age range
- 19+ Discretionary Bursary
- 19+ Advanced Learning Loans Bursary

Who is Eligible?

Any existing student, or learner planning to become a Student, of the Hull College Group who is in need of financial support to remove barriers to their learning. We support all vulnerable students (as defined by the Government). Students seeking support from the discretionary fund are given priority where the household income is below £25,000. Applicants do need to produce evidence of their household income or, if applicable, a confirmation letter of their vulnerable status.

We cannot award a bursary to you if you are:-

- On an apprenticeship course
- On a non-government funded course (full cost)
- An overseas student
- On a Higher Education course
- A young person in prison or young offender institution, or those who have been released on temporary license, for example day release
- Have a household income over £25,000

How to Apply for Support

Please complete the Hull College bursary application form. We recommend application is made without delay following the offer of a course place. We aim to make bursary offers soon after we receive a completed application along with supporting evidence. Offers will be subject to enrolment; this will allow students to understand their financial commitment at the outset.

Bursary awards

The list below indicates the usual form such support takes;

- Discounted travel tickets on Stagecoach/EYMS buses and Northern Rail
- Equipment & materials
- Educational study trips
- Direct payment into your bank account by BACS

Transport

If you are eligible for the bursary and fulltime and live more than 2 miles from where you study then you may be eligible for help towards your travel costs to buy discounted bus tickets (Stagecoach/EYMS) or buy discounted Northern Rail tickets at your local station. If you use Stagecoach or EYMS you can also opt for a reduced bursary and receive 'free bus tickets' instead.

If you cannot use Stagecoach, EYMS or Northern Rail then you may be eligible for 50% Travel reimbursement.

Free Meals

We operate the Governments 'Free meals in Further education' initiative and students applying for bursary support will automatically be assessed for support. Please note free meals are only available for 16-18 students

Payments

Payments will be made weekly for the 'Guaranteed bursary students' and fortnightly for all other 16-18 students and 19+ students that are full time. Payments will be made half-termly (6 payments per academic year) for over 19 students who are studying part time. Please note that the mobile number that you have provided us with on your application will be used for us to notify you if you are not receiving your bursary payment for the particular week/fortnight/term, it is important that if you change your mobile number that you let us know as soon as possible.

We review attendance, punctuality and behaviour when delivering support. Students aged 16-18 must meet a minimum requirement of 95% attendance and 19+ students a minimum requirement of 85% attendance to receive their bursary.

Equipment

If you have opted for us to transfer money for your hairdressing or beauty kit, please note that the transfer will be done internally, and you will be contacted by the relevant department when your kit is available to collect. The money for your equipment will be deducted from your bursary allocation so your payments will be reduced.

Notifications

You will usually be informed of a result of your application within 2 weeks of us receiving your application form

Further Information

Please contact our Student Finance team as follows:

Hull - by email studentfinance@hull-college.ac.uk or by telephone 01482 598942

Goole - by email studentfinance@hull-college.ac.uk or by telephone 01405 762420

Appeals & Complaints Procedure

Students wishing to appeal against the decision must write to the Curriculum and Student Support Manager, Hull College, Queens Gardens, Hull. HU1 3DG

Childcare for 16-19 students

If you are a young parent (age 16-19), Care to Learn can help pay for childcare (up to £160 per child per week) and travel costs that are linked to your childcare. For more information please contact Care to Learn scheme at <https://www.gov.uk/care-to-learn>.

Childcare for students aged 20+

Childcare funding is limited and is therefore not guaranteed. Childcare funding is capped at £38.00 per day (£24.00 per half day) per child. Students will be liable for any fees that are greater than the cap as stated above. Any fees over the cap must be paid directly to the Outreach nursery involved. Students will only be offered Outreach facilities if the HCUK Childcare Centres are full. If a suitable place becomes available at one of the HCUK Centres, students will be expected to move their child/children from their Outreach childcare provision. Failure to move your child/children may result in you losing your childcare funding and becoming liable for your childcare fees for the rest of the academic year.

STUDENT CHECKLIST - Please read before sending an application form

Section 1

Surname – Please use the student's current legal name. New students will need to bring identification when they enroll.

Section 5

For households in receipt of Tax Credits a copy of the 2017/2018 tax credit award letter by itself is normally sufficient for our purposes. Applications without supporting evidence of household income cannot be processed until the correct documents are supplied.

Section 8

Please provide evidence that you are the main carer for the child e.g. Birth Certificate or Child Tax Credit Letter.

FINALLY

Once you have checked through the application form and supporting documents please send to:

Hull students - Student Finance, Hull College, The Chesters Building, Queens Gardens, Hull. HU1 3DG

Goole students—Goole College, Boothferry Road, Goole, DN14 6SR